

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

DEC 9 2019

SUBMITTED BY: Becky Ivey TODAY'S DATE: 11/19/2019

Approved

DEPARTMENT: X County Clerk

SIGNATURE OF DEPARTMENT HEAD: X Becky Ivey

REQUESTED AGENDA DATE: X 12/9/2019

SPECIFIC AGENDA WORDING: Consideration to Increase 2 Cash Drawers from \$50.00 to \$100.00 and 1 Reserve from \$200.00 to \$300.00 in the County Clerk's Office-Historic Courthouse

PERSON(S) TO PRESENT ITEM: Becky Ivey-County Clerk

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME: 5 min. ACTION ITEM: XX

WORKSHOP: _____

(Anticipated number of minutes needed to discuss item) CONSENT: _____

EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: _____ IT DEPARTMENT: _____

AUDITOR: XX PURCHASING DEPARTMENT: _____

PERSONNEL: _____ PUBLIC WORKS: _____

BUDGET COORDINATOR: XX OTHER: Treasurer XX

*****This Section to be Completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____